

Schedule of Fees for Research Administration

Effective 15 April 2024

Mater Projects - conducted at Mater locations and/or by Mater investigators.

Mater Project - Funded (Commercially sponsored)	
Ethics	
New HREA	\$6,250 + GST
Major amendment	\$800 + GST
Minor amendment	\$250 + GST
Governance	
New SSA	\$6,250 + GST
Major amendment	\$800 + GST
Minor amendment	\$250 + GST
Governance (Mater Priority Trial Reviews¹)	
New SSA	\$9,000 + GST
Major amendment	\$1,150 + GST
Minor amendment	\$350 + GST
Agreements	
Clinical Trial Research Agreement (CTRA) – requiring additional review ²	\$1,500 + GST
Mater Project - Funded (CRG)	
Ethics	
New HREA	\$600 + GST
Major amendment	\$200 + GST
Minor amendment	No charge
Governance	
New SSA	\$600 + GST
Major amendment	\$200 + GST
Minor amendment	No charge
Agreements	
Agreement drafting/review - initial	\$300 + GST
Agreement drafting/review – per additional site	\$150 + GST
Mater Project - Funded (Grant) / Mater Project - Unfunded (investigator-initiated³)	
Ethics / Governance	
New HREA / New SSA / major amendment / minor amendment	No charge

¹See 'Complete and submit your SSA application' for details on Mater Priority Trial Reviews

²CTRAs requiring review above and beyond the standard review.

³Also includes self-funded projects and those covered by departmental funding.

Non-Mater Projects – NOT conducted at any Mater locations OR by Mater investigators.

The fees below are for Ethics review only.

Non-Mater Project - Funded (Commercially sponsored)	
New HREA	\$6,800 + GST
Major amendment	\$950 + GST
Minor amendment	\$400 + GST
Non-Mater Project - Funded (Other ¹)	
New HREA	\$800 + GST
Major amendment	\$300 + GST
Minor amendment	No charge
Non-Mater Project - Unfunded (Investigator-initiated)	
New HREA	\$150 + GST
Major amendment	No charge
Minor amendment	No charge

¹Projects with funding from research groups or grant funding.

Definitions

***Please Note:** The distinction between what constitutes a Major vs Minor Amendment may differ between Ethics and Governance as it relates to the complexity and time taken for the review. The table below includes a non-exhaustive list of examples.

Major Amendment*	<ul style="list-style-type: none"> ➤ Changes to the protocol and/or PICF beyond administrative changes ➤ Changes that require review by the HREC or sub-committee ➤ Review of sub-study (where applicable) ➤ Addition of a site ➤ Changes to investigators that require study document and/or agreement updates
Minor Amendment*	<ul style="list-style-type: none"> ➤ Administrative changes e.g., typographical error correction, version control ➤ Changes to recruitment materials e.g., flyers, advertisements ➤ Changes to support staff ➤ Changes to contact details for commercial sponsor or research staff
Mater Investigators	<ul style="list-style-type: none"> ➤ Investigators who are Mater Misericordiae Ltd or Mater Research Ltd employees (permanent, temporary, casual)
HREA	<ul style="list-style-type: none"> ➤ Human Research Ethics Application
SSA	<ul style="list-style-type: none"> ➤ Site-Specific Assessment
CTRA	<ul style="list-style-type: none"> ➤ Clinical Trial Research Agreement
CRG	<ul style="list-style-type: none"> ➤ Collaborative Research Group with their own ABN

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Research Governance: research.governance@mater.uq.edu.au

Research Agreements: research.agreements@mater.uq.edu.au